

Paris City Commission
525 High Street
Paris, KY 40361
Meeting Minutes
February 22, 2022

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, February 22, 2022.

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Clerk Stephanie Settles conducted roll call.

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Holli Gibson; Commissioner, Stan Galbraith; Commissioner, Angela Roberts.

Others in Attendance: City Attorney, Bryan Beaman; CPA, Brad Oberlander; and City Clerk, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, Mayor Plummer proceeded to conduct the meeting.

Approval of Minutes

Motion by Brooks, seconded by Roberts, to approve the meeting minutes of the February 8, 2022, meeting. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Projects

Motion by Brooks, seconded by Plummer, approving municipal order 2022-3 approving a contract for professional services with HMB Professional Engineers, Inc. for waster system improvements. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

CITY OF PARIS ORDER NO. 2022-3

A MUNICIPAL ORDER APPROVING A CONTRACT FOR PROFESSIONAL SERVICES WITH HMB PROFESSIONAL ENGINEERS, INC.

WHEREAS, the City has agreed to enter into a written contract regarding professional services with HMB Professional Engineers, Inc. to conduct engineering services;

NOW THEREFORE, be it resolved by the City Commission of the City of Paris, Kentucky that the proposed contract with HMB Professional Engineers, Inc. be approved and that the Mayor or Mayor Pro Tem is directed the execute the contract.

Jeremy Brickey with Walker Construction discussed a waterline quote for High Street from the Courthouse to Hardees to include the cross streets. Labor and materials are estimated to cost \$ 951,280.30. Jeremy stated he needed an answer within the next 2 to 3 weeks if the city wants to replace the 60 plus year old water line before the road construction begins as he will need to adjust the schedule accordingly. No action was taken. The commission will set up a special meeting to discuss in more detail.

Brad Oberlander notified the commission that a change order for \$ 306,346.65 was received from HMB for the US 460 water line relocation. The new contract total for the project is \$ 1,410,058.35 as of 02/22/2022.

Old Business

Andrea Lacy discussed the tiny homes working group. Stating that during the work sessions it was determined that the size of the home was not the concern it was the ascetics of the home that were of more concern, suggesting creating an overlay district would be more appropriate. The overlay district would relate to new construction, and new permits. The overlay would not apply to refurbishment or existing homes. The commission agreed assigning Commissioners Gibson and Roberts to the committee to draft the terms creating an overlay district.

New Business

Motion by Brooks, seconded by Roberts, approving March 17th as heavy trash pickup day, and March 21st thru 25th Brush and Limb pick up week. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, Gibson voting Aye.

The commission had discussion related to an RFP request for architectural drawings for a new Fire Station. Chief Duffy discussed a Community Development Block Grant is available up to \$ 900,000 with the city to match 20%, but to apply for the grant you must submit architectural drawings. Chief stated the grant is due in three to four months, expected to be awarded in December with funding available January 2023. Commissioner Galbraith expressed hesitation, also noting that the RFP is for information only and no funds will be spent other than publishing of the ad in the newspaper. Commissioner Roberts asked how the 20% match would be made siting several options. Chief Duffy stated he wasn't sure possibly 20% cash match.

Motion by Brooks, seconded by Gibson to approve the publishing of an RFP for architectural firms for a new fire station. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, Gibson voting Aye.

Motion by Gibson, seconded by Roberts, authorizing Andrea Lacy to prepare a grant application for a National Parks Services Planning Grant on the behalf of the City of Paris. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, Gibson voting Aye.

Motion by Galbraith, seconded by Roberts, appointing Mike Smith, Commissioner Brooks, and Commissioner Galbraith as City of Paris appointees to the working group with Bourbon County Fiscal Court appointees concerning the transfer station/convenience center. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, Gibson voting Aye.

Brad Oberlander discussed E911 and EMS new hire starting wages. The EMS board had recommended rate increases that would be consistent with step 4 of the current salary schedule. No action was taken, it was decided a special meeting would be held next week to discuss options and budget impact.

<u>Current new hire rates</u>	<u>Step 4 rates</u>	<u>Current new hire rates</u>	<u>Step 4 rates</u>
F-4 – Transport EMT = \$12.00	\$12.89	P-2 – E911 Dispatcher I = \$12.60	\$13.54
F-5a – Paramedic = \$13.60	\$14.61	P-4 – E911 Dispatcher II = \$14.80	\$15.90
F-5b – Paramedic/Firefighter = \$14.00	\$15.04		

Financials

Motion by Galbraith, seconded by Gibson approving January financials as presented by Brad Oberlander, reflecting General Fund Revenues of \$ 5,661,160.00 with expenditures of \$ 6,080,917.00 Utility Fund Revenues of \$ 8,031,110.00 with expenditures of \$ 8,410,790.00. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, Gibson voting Aye.

Motion by Plummer, seconded by Galbraith, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

General Fund

<u>Ck Number</u>	<u>Vendor</u>	<u>Ck Date</u>	<u>Ck Amount</u>
47333	Autozone	2/11/2022	301.71
47334	BMS	2/11/2022	44.85
47335	Burdine Security Group	2/11/2022	160.00
47336	CCP INDUSTRIES INC	2/11/2022	271.37
47337	Cockrell's Auto Center Inc	2/11/2022	11,422.26
47338	Computeraid International	2/11/2022	125.00
47339	Csx Transportation	2/11/2022	100.00
47340	Davis & Davis Llc	2/11/2022	275.00
47341	Fastenal Company	2/11/2022	26.98
47342	Hillyard Kentucky	2/11/2022	358.38
47343	KOI	2/11/2022	821.82
47344	Konica Minolta Business	2/11/2022	2.96
47345	Kphra	2/11/2022	75.00
47346	Morton Salt, Inc.	2/11/2022	4,555.46
47347	MUNICIPAL EMERGENCY SERVICES	2/11/2022	207.50
47348	O'reilly Auto Parts	2/11/2022	502.42
47349	OBERLANDER FINANCIAL SERVICES, PLLC	2/11/2022	3,900.00
47350	Riley Oil Company	2/11/2022	3,929.91
47351	SEALMASTER	2/11/2022	266.00
47352	SHARE CORPORATION	2/11/2022	606.88
47353	Southern States Lexington Coop	2/11/2022	169.06
47354	STOCK YARDS BANK	2/11/2022	19,797.70
47355	Sturgill, Turner, Barker &	2/11/2022	3,293.00
47356	THE STANDARD/VISION	2/11/2022	158.66
47357	Tire Discounters	2/11/2022	520.48
47358	Traditional Bank, Inc	2/11/2022	11,364.92
47359	VC3, INC.	2/11/2022	6,017.70
47360	Paris-Bourbon County EMS	2/18/2022	14,000.00
47361	Advance Auto Parts	2/18/2022	177.70
47362	At&t Mobility - (6463)	2/18/2022	542.47
47363	Bmi	2/18/2022	391.00
47364	BMS	2/18/2022	44.85
47365	BROWN & RIDING INSURANCE SERVICES, INC	2/18/2022	1,165.00
47366	Burdine Security Group	2/18/2022	120.66
47367	CENTRAL KY MECHANICAL	2/18/2022	700.52
47368	CHARTER COMMUNICATIONS	2/18/2022	122.97
47369	Columbia Gas Of Kentucky	2/18/2022	1,076.28
47370	Highbridge Spring Water Co.	2/18/2022	64.10
47371	KLC INSURANCE SERVICES	2/18/2022	4,065.00
47372	KRONOS SAASHR, INC	2/18/2022	689.81
47373	LINCOLN TRAIL MUNICIPAL CLERK ASSOC.	2/18/2022	150.00
47374	Lowes Business Acct/Synch	2/18/2022	421.03
47375	Mattox Motors Inc	2/18/2022	60.23
47376	Mechanic Masters Llc	2/18/2022	299.78
47377	Morton Salt, Inc.	2/18/2022	4,566.82
47378	Murphy Elevator Company	2/18/2022	861.18
47379	NORSE TACTICAL, LLC	2/18/2022	3,690.00
47380	Tractor Supply Credit Plan	2/18/2022	63.91
47381	Unifirst Corporation	2/18/2022	217.21
47382	YANKEE HILL MACHINE CO, INC	2/18/2022	1,246.62
			<hr/>
			104,012.16

Utility Fund

<u>CK Number</u>	<u>Vendor</u>	<u>Ck Date</u>	<u>Ck Amount</u>
21022	Kentucky State Treasurer/Sales	2/10/2022	40,680.00
55177	BMS	2/11/2022	21.45
55178	Brenntag Mid-South, Inc	2/11/2022	3,036.00
55179	CCP INDUSTRIES INC	2/11/2022	183.84
55180	CENTRAL KY MECHANICAL	2/11/2022	931.20
55181	Fairbanks Scales	2/11/2022	1,243.88

55182	Fastenal Company	2/11/2022	5.83
55183	FISHER SCIENTIFIC	2/11/2022	141.43
55184	Galeton Gloves & Safety	2/11/2022	155.18
55185	GCP ENVIRONMENAL SOLUTIONS	2/11/2022	3,814.67
55186	HAWKINS WATER TREATMENT	2/11/2022	2,897.50
55187	Hmb Professional Engineers Inc	2/11/2022	11,023.00
55188	Independent Excavating, Inc	2/11/2022	35,977.12
55189	John O Smits	2/11/2022	480.10
55190	Kentucky Petroleum SUPPLY	2/11/2022	182.74
55191	KENTUCKY RURAL WATER ASSOCIATION	2/11/2022	2,820.00
55192	KOI	2/11/2022	1,229.62
55193	LITTRELL BROTHERS TREE SERVICE	2/11/2022	4,050.00
55194	Mim Distribution	2/11/2022	318.22
55195	O'reilly Auto Parts	2/11/2022	23.98
55196	OBERLANDER FIN. SERV., PLLC	2/11/2022	3,900.00
55197	Paris Machining Llc	2/11/2022	170.00
55198	RICHARDS ELECTRIC SUPPLY CO., INC.	2/11/2022	37.27
55199	Stuart C. Irby Co.	2/11/2022	34.29
55200	Univar Usa, Inc	2/11/2022	7,429.00
55201	USALCO	2/11/2022	4,922.64
55202	VC3 INC	2/11/2022	1,364.62
2502	KYMEA	2/16/2022	91.18
55203	Agrade Construction	2/18/2022	58,008.00
55204	Altec Industries Inc	2/18/2022	96.78
55205	At&t Mobility - 6463	2/18/2022	703.48
55206	BMS	2/18/2022	21.45
55207	CHARTER COMMUNICATIONS	2/18/2022	129.99
55208	City Tire Of Paris	2/18/2022	990.00
55209	Columbia Gas Of Kentucky, Inc.	2/18/2022	1,298.05
55210	CORE & MAIN LP	2/18/2022	3,424.66
55211	CRYSTAL SPRINGS/ PRIMO WATER	2/18/2022	65.41
55212	DAN CUMMINS CHRYSLER DODGE JEEP RAM	2/18/2022	131.74
55213	Fastenal Company	2/18/2022	101.19
55214	Grainger, Inc	2/18/2022	333.38
55215	Hayes Pipe Supply, Inc	2/18/2022	27,775.00
55216	John O Smits	2/18/2022	1,467.47
55217	KRONOS SAASHR, INC	2/18/2022	161.00
55218	LITTRELL BROTHERS TREE SERVICE	2/18/2022	3,450.00
55219	Lowe's Business Acct/Geerb	2/18/2022	684.55
55220	Meade Tractor	2/18/2022	34.99
55221	RICHARDS ELECTRIC SUPPLY CO., INC.	2/18/2022	729.59
55222	Rumpke	2/18/2022	168.38
55223	Stuart C. Irby Co.	2/18/2022	1,538.89
55224	Terex Services	2/18/2022	2,773.68
55225	Tractor Supply Co	2/18/2022	139.98
55226	Unifirst Corporation	2/18/2022	654.51
55227	US DEPARTMENT OF ENERGY	2/18/2022	6,835.85
55228	Usa Blue Book	2/18/2022	964.38
55229	Wilson Equipment Co.	2/18/2022	477.12
			240,324.28

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 2,521.93 and Utility Fund outstanding of \$ 356,822.46 No action was taken.

Reports

Police Chief, Thomas

- Jackson County is interested in purchasing several police cars and will be coming to Paris to look at them this week.

Commissioner Gibson

- A zoom meeting with GovHR will be set to follow the city commission meeting on March 8th to review City Manager interview candidates.

Commissioner Galbraith

- Human Services meeting is today at the Public Library at 12:00 p.m.

Commissioner Roberts

- Voyage Movement meal and black history month discussion of the confederate flag on Saturday, February 19th was successful.
- Whitney Jenkins reached out regarding the homeless initiative, offering to purchase snacks and food for the program.

- Noted that several job openings were listed in the human resources monthly report, asking where the positions are being published to the public, as she didn't see them online. Mayor Plummer stated he will follow up with Erin to see where the positions are posted, stating they should be listed on the City pages.
 - Chief of Police was asked if their department openings were published, he replied the department published the job openings themselves for their departments.
- Requested cross training of staff, when a staff member is absent, the city commission meetings are still streamed on Facebook live for the citizens.
- Inquired on the renovation of the detective wing. Chief Thomas stated he did meet with Mayor Plummer and Brad they are moving forward with the process.

Financial Director, Brad Oberlander

- A draft of the audit should be presented at the March 8th meeting.
- Payroll solutions is working on final reports, with hopes to go live with payroll processing in March.

With no further discussion the meeting moved to adjourn.

Adjourn

Motion by Brooks, seconded by Gibson, to adjourn the meeting at 10:27 a.m. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles